

Payment Request

Term: Fall Winter Spring (select all applicable)

Academic Year: _____ (e.g.) 2022/23

The California Student Aid Commission (CSAC) will award up to \$4,500 per academic year (up to \$2,250 per semester or up to \$1,500 per quarter) to 1,667 eligible students. The grant will be available to the student for up to 8 semesters or up to 12 quarters while they have an active Cal Grant A or B award. Cal Grant A recipients must have met Cal Grant B eligibility. Student shall perform at least 150 hours per semester or 100 hours per quarter of community or volunteer service with a qualifying service organization.

Payment Request and Documentation of Service Hours

- Request payment after performing at least 150 hours per semester or 100 hours per quarter of community or volunteer service
- Documentation of service hours performed must be submitted along with this Payment Request form.
- Documentation of service hours performed can be submitted on the California Dream Act Service Incentive Grant Program Service Hours Tracker or on any other type of documentation utilized by the service organization(s) if the documentation includes the name and signature of the certifying official.
- Student will be notified via email when they are approved for payment. Payment will be processed by the institution of attendance and can take 4-6 weeks.

Who is Eligible to Request Payment

Registered student in the program who has completed at least 150 hours per semester or 100 hours per quarter of community or volunteer service with a qualifying service organization. Submit Payment Request form and documentation of service hours performed.

How to Request Payment

Submit completed form(s) to:

Email: dsig@csac.ca.gov

Or Mail: California Student Aid Commission

Attn: CA Dream Act Service Incentive Grant Program

P.O. Box 419027

Rancho Cordova, CA 95741-9026

Section 1: Student Demographic Information (Required)

Last Name:	First:	Middle:	CSAC ID or Dream Act ID:
Street Address:	City and Zip Code:		Field of Study:
Email:	Phone:	Date of Birth:	

Section 2: School of Attendance Information (Required) To Be Completed by Financial Aid Administrator

School Name:	OPE ID:
FAA Name:	YES <input type="checkbox"/> NO <input type="checkbox"/> Student <u>has an active</u> Cal Grant A with Cal Grant B eligibility or Cal Grant B Award.
FAA Email:	YES <input type="checkbox"/> NO <input type="checkbox"/> Student has at least \$4,500 of financial unmet need to be eligible to receive up to \$2,250 per semester or up to \$1,500 per quarter.
FAA Signature:	Student's unmet need <input type="text"/>
	<input type="checkbox"/> Understand that the grant awarded under the program shall not offset or replace any other source of grant aid, including, but not necessarily limited to, institutional aid and scholarships.
	<input type="checkbox"/> Understand initial DSIG payment will occur after student receives at least one Cal Grant A or B payment.
	<input type="checkbox"/> Student will submit payment request after service hours have been completed.
	<input type="checkbox"/> FAA notified when payment is approved and check has been mailed to institution.

Section 3: Service Organization Information (Required)

Organization Name:		
Street Address:	City:	Zip:
Contact Name:	Contact Email:	Contact Phone:
Total Service Hours Performed:	Date Service Began:	Date Service Completed:

Section 4: Student Agreement (Required)

By signing this form, I understand that I must meet the below to qualify and participate in the California Dream Act Service Incentive Grant program:

- Must have enough financial need and be an active recipient of a Cal Grant A with Cal Grant B eligibility or Cal Grant B Award for that academic year.
- Must meet Satisfactory Academic Progress and complete any necessary verification for my Cal Grant A or B Award.
- Must perform at least 150 hours per semester or 100 hours per quarter of community or volunteer service.
- Must submit payment request and verification of completed service hours signed by one of the certifying officials listed above for payment.

In addition, I understand my California Dream Act Service Incentive Grant Program award payment will occur after I receive at least one Cal Grant A or B Payment during the academic year.

Student Signature: _____

Date: _____